



**2017
MANAGERS
CLINIC**

Christian Athlet

2017 CAL MANAGERS CLINIC

INTRODUCTIONS

Christian Athletic League

The Christian Athletic League is a non-profit corporation for the development of our youth. CAL establishes the basic rules and general infrastructure to allow young men and women to learn and play the game of baseball. **CAL holds itself to the high standards of fair play, good sportsmanship, and sensible conduct by our children and us. These standards are the values that we in CAL want our children to develop. Our managers are key to insuring a positive experience for all participants.**

Purpose

The Christian Athletic League is dedicated to providing the youth of our community with a program that teaches sportsmanship, teamwork, and self-discipline along with teaching the fundamental skills of baseball.

Positive Coaching Alliance Culture

The Christian Athletic League aspires to be an outstanding educational-athletic organization that provides a high-quality experience to every athlete. A high-quality experience is one in which every athlete:

- Is coached using the principles of Positive Coaching.
- Has fun playing the game.
- Feels like an important part of the team regardless of performance.
- Learns "life lessons" that have value beyond the playing field.
- Learns the skills, tactics, and strategies of the game and improves as a player.

We recognize that the coach is the one who most directly makes this all possible. It is our goal to provide every coach with the tools to be successful as a Positive Coach. We are committed to creating a positive culture in which coaches, parents, fans, officials, and athletes work together to achieve our mission. This is why every manager and coach needs to attend one of the Positive Coaching Alliance coaches' workshops.

Every manager and coach who will be authorized to run a practice and/or assist with the team on game day must be issued an identification lanyard by the League. Lanyards will be issued to managers and coaches after they successfully complete their LiveScan background check **and** attend a Positive Coaching Alliance coaches' workshop.

Positive Coaching Alliance (PCA) Workshops

In order for the Christian Athletic League to establish the Positive Coaching Alliance Culture, the League has scheduled a series of three workshops to train its membership. The league will hold two workshops for managers and coaches, “Double Goal Coach I” for all new managers and coaches and “Double Goal Coach II” for those that have completed the “Double Goal Coach I” workshop. Everyone is welcome and encouraged to attend both workshops.

→The “Double Goal Coach I” Workshop will be held **Tuesday, February 21st** at 7:00pm at Divine Word for **Managers and Coaches new to the League**. **Arrive at 6:30 pm** to check in, receive your materials, and be seated so the program can begin on time; it will last about 2 hours. The League is paying the \$5 per person materials fee and all new managers and coaches must attend this critical workshop. **Please call or email the league president with your team’s total number of attendees no later than Sunday, February 12th so enough workbooks can be ordered. To ensure we receive the workbooks in time, discuss this event with your coaches when you call to step up first team meeting.**

→The “Double Goal Coach II” Workshop will be held **Tuesday, February 28th** at 7:00pm at Divine Word for **Managers and Coaches who have completed the “Double Goal Coach I” workshop**. **Arrive at 6:30 pm** to check in, receive your materials, and be seated so the program can begin on time; it will last about 2 hours. The League is paying the \$5 materials fee and all returning managers and coaches must attend this critical workshop. **Please call or email the league president with your team’s total number of attendees on or before Sunday, February 12th so enough workbooks can be ordered.**

****The 2017 Christian Athletic League Manager Certification Program depends on participation in either the “Double Goal Coach I” or “Double Goal Coach II” workshops. Attendance of at least one (1) workshop is mandatory. If you know you cannot attend one of the workshops, be sure to sign-up for the other workshop – plan ahead. All scheduling conflicts must be brought before the Executive Board. ****

→The third and possibly most important workshop is geared toward the parents. It will be held on **Thursday, March 9th beginning at 7:00 p.m. at Valley View Elementary School, 11750 Gramercy Pl, Riverside, CA 92505**. Have your team’s parents **arrive at 6:30 p.m. to check-in**, receive their materials, and be seated so the program can begin on time; this workshop will last about 1 ½ hours. At the time of player registration, **each family already paid the cost for one parent to attend the workshop (\$5 each)**. Additional family members may attend upon payment of an additional \$5 each. We need to know in advance who will be attending so we have enough materials for everyone. You will receive a sign-up sheet at the February board meeting for the names of who will attend the workshop. Please emphasize the importance of this workshop to your parents at your team meeting; one member of each family must attend. **Please turn in your parent sign-up sheet at or before the February 21st Manager/Coaches PCA workshop**. Please note that again this year there is a game win associated with the parents who attend the Parent PCA workshop. **This win could affect your season standings. The win will be awarded to your team if you have at least 75% of your team’s players represented at the Parent PCA workshop** and will be shown in your team’s win/loss standings before you even play your first game!

PARENTS CODE OF CONDUCT

The parents' code of conduct applies to all of us. As the manager, you are responsible for your own conduct, as well as that of your teams' coaches, players, and fans. Communication between you and your team is vital if you want to have a fun and successful season, win or lose.

As a parent and player supporter, you play a special role in contributing to the needs and development of children. Our main goal is for everyone to "Honor the Game".

Through your encouragement and good examples, you can help assure that all the boys and girls learn good sportsmanship and self-discipline.

1. Children want to have fun! Remember that your child is playing the game, not you. It's very important to let the children establish their own goals – to play the game for themselves. Take care not to impose your own goals and standards on them.
2. Children play for the fun of playing. Cheer positively for the things you like and encourage your team. But remember, too many voices may confuse your child. Let their coaches do the coaching. Have fun!
3. Never put down the other team, one of your child's teammates, or your own child.
4. The size of a baseball diamond and the continuous nature of the game seriously diminish the effectiveness of sideline coaching. Leave the managing and coaching to the managers and coaches.
5. The umpires are professionals, but they are also human. While their decisions may not always be agreeable to all, their decisions are final. No useful purpose is served by shouting disagreement or derogatory remarks. Such action could be cause for termination of the game.
6. Every year we have new managers and coaches. Each is volunteering to do a difficult job and mistakes will occur. Thank them for devoting their time and effort to teaching your child. Harassing the managers, coaches, or umpires is unwarranted and will not be tolerated.
7. Along with snack bar refreshments comes litter. We ask your help in keeping the fields neat and clean by disposing of the litter and all other trash properly.
8. City, school, and league policies prohibit the consumption of alcoholic beverages and smoking while on playing or practice fields.

It is very important that you establish and maintain this culture starting at your first team meeting and throughout the season!

Divine Word Seminary Fields

The baseball fields at the Divine Word Seminary are private property that is owned by the seminary. The Christian Athletic League youth baseball program has permission to use these fields, provided it agrees to:

1. Maintain the baseball fields and parking lot including mowing, watering and weed control.
2. Empty all trash cans into the dumpster at the end of every game day.
3. Pay for all electricity, water usage and pay for its own trash and portable toilet service.
4. Keep all CAL participants and spectators off Divine Word property not directly associated with the baseball fields (including the hills surrounding the baseball fields), and direct all CAL participants not to disturb any neighbors of the Divine Word Seminary.
5. **No pets of any kind are allowed at Divine Word. Anyone who brings a dog or other pet will be asked to stay at their car or take their pet home before returning to the field.** Please advise your team parents of this policy at your team meeting.

CAL Baseball and Divine Word Seminary have a no smoking policy. The manager must inform their coaches and parents that there is no smoking at any sanctioned league events. (Anyone who insists on smoking should go inside their car.)

Where to Start

A. Reserve a practice field

- See Rulebook for instructions and contact the league Practice Field Coordinator to request these fields regarding requesting City and/or Divine Word fields for practice.
- For RUSD and AUSD schools: contact the school office for instructions, there will be an hourly charge and or deposit required and League insurance certificate required.
- For other facilities: register at the facility and if insurance is required provide to the league president by email; the name and address of facility and contact person name and email.

B. **Schedule a Team Meeting Today**– Note that the dates of clinics/workshops and fundraising deadlines are critical to having a team meeting ASAP.

Please discuss the following at your team meeting:

1. Important dates on page 12. **Field clean-up volunteers for March 4, 2017**
2. Assistant Coaches Needed and Clinic dates (*Must be LiveScanned and attend PCA DGI Feb 21 if new or PCA DGII Feb 28 if went to DGI this year or last year*)
3. Team Parent Needed and Clinic date (**Team Parent clinic Feb 16, Must be LiveScanned**)
4. Time and Location of Practices
5. Scorekeepers Needed and Clinic date (**Scorekeeper clinic March 4**)
6. Post Game Snacks responsibility by all families
7. “No Play” Dates (**turn in to League by Feb 16**)
8. Snack bar: The EACH Team on DW 1 provides one (1) adult to work the Snack bar during their game. (No one Under 18 allowed)
9. Volunteerism: Circulate the Volunteer Form and ask your parents to write their name down for volunteer tasks. Points will be awarded for your team’s volunteerism and attendance. **Please note that there is a game win awarded to those teams that meet the minimum number of volunteer points. This win could affect your**

season standings. Any team not earning the minimum number of volunteer points on the form will receive a game loss. Tball teams will earn an extra pizza party.

10. Completing the uniform:
 - a. Players must wear the current year's jersey
 - b. Color of Pants, Sleeves, Belt, and Socks to be determined by manager
 - c. Cleats (except T-Ball)
 - d. Glove
 - e. Protective cup (recommended for all players; mandatory for all catchers)
11. Fundraising:
 - a. Each player is responsible for \$75 in fundraising. The player's parents or guardians chose to either sell candy, place an ad space in the yearbook, or a combination of both. Managers will pick up all of their players' candy on February 4th for distribution to the players. **All Ads, Ad or Buyout Money, and Candy Money will be due by March 4th. It is extremely important to get the candy to your team parents ASAP.** Souvenir yearbooks will be distributed mid-May. Each player will receive one free book. Additional books will be available for \$10 each.
 - b. CAL has provided advertising rate sheets for the yearbook at registration. All donations (ads) are tax deductible. Player name(s) need to be included with ads and payment so they get credit for the ad(s). Additional copies of the rate sheet and sponsor letter is available to download from the website (www.cal-baseball.org).
 - c. Each team's fundraising requirement is based on the total of the players' total fundraising requirement. Once the team's fundraising requirement has been met, 75% of all additional funds will be available to your team upon request. These monies can be used to reimburse the team for money spent on things such as: trips to the batting cages, team parties, team jackets, etc.
 - d. In order for CAL to retain its Non-Profit status, teams must provide CAL with a written request for reimbursement along with a copy of the receipt(s) for said expenditures. Receipts must be turned in with the request. Only items that benefit the TEAM will be reimbursed upon Executive Board approval. Items purchased that will become the property of an individual or family (i.e. EZ ups, barbeques, etc.) are not eligible for reimbursement.
 - e. Each team has an opportunity to raise additional team money by running a booth at Opening Ceremonies or selling yearbook ads or field banners to businesses.
12. Opening Ceremonies:
 - a. Pictures- scheduled times to be provided in advance – Advise us ASAP if you need special time consideration!
 - b. Game/Food Booth (need to sign up in advance by contacting Opening Ceremonies Coordinator, and advise if you will need electricity) – Every team needs to run some sort of booth
 - c. Banner Parade
 - d. Raffle (The League is requesting raffle prize donations)

C. Practices:

1. If you need help with how to run a successful practice, please ask for help. This league has many experienced managers and coaches that would be willing to help.
2. **Start with the fundamentals:**
 - a. Catching
 - b. Throwing
 - c. Hitting
 - d. Running
 - e. Teamwork
 - f. Commitment
 - g. Respect for teammates & opponent
 - h. Rules

3. Break your team into groups, with each group working on a different discipline. Be creative and stress having “FUN”.

Game Day Procedures

Every game played in the Christian Athletic League will begin with a prayer. Prior to the start of each game, players from both teams shall meet on the field together and be led in prayer.

1. All managers and coaches who will assist on the field and/or in the dugout must wear their identification lanyard. No unauthorized coaches are allowed on the field.
2. Field Prep Equipment: **Equipment to prep all 3 fields at Divine Word at the same time is stored in the equipment shed. Keys will be provided by CAL. Please treat this equipment properly, and report any missing or broken equipment as soon as possible. Encourage your team parents to help with field prep so you can warm-up the team.**
3. **The manager, coaches, and parents from the Visiting Team are responsible for the pre-game preparation of the field they are playing on, including:**
 - a. Dragging and raking the clay infield
 - b. Watering the clay infield before chalking (**do not play on a dry field**)
 - c. Chalking the foul lines and batter’s box
 - d. Putting out the bases if first game of the day
 - e. **Putting trash can liners in all barrels near your field if first game of the day. Liners are in the equipment shed.**
4. Line up cards. It is extremely important that the managers have an accurate line-up card ready to go before the start of the game. Please make sure that you know how to fill out the information. (i.e.- Last name of player, position #, and correct jersey number). **You may purchase lineup cards/slips, create one on a computer, or create one by hand.**
5. Scorekeeper (competitive divisions): All teams must supply a scorebook and line-up card.
 - a. Get your line-ups to the scorekeeper as soon as possible
 - b. Report changes to the umpire or Official Scorekeeper during change ups - not during the game. Every division bats the roster, so you will not have batting order changes. You will need to report **pitching changes AND defensive substitutions.**
 - c. Official scorekeeper needs to log final score in the logbook located in the league mailbox in the snack bar. Both managers must sign official scorebook.
6. Umpires: Only one representative from each team should talk to the umpires, and only during time outs and dead ball situations. Determine who this will be before the game. To have a discussion with an umpire, wait for play to stop, and call time out. Only the umpire can stop play. **Have your discussion in a respectful tone of voice.**
7. Please refrain from yelling at the umpire or the opposing manager from across the field.
8. The winning manager and the umpire sign the scorebook. **Both managers also need to report their game scores through the website within 24 hours after the game.** The Statistics Secretary will report any discrepancies.
9. All players, managers, and coaches from both teams will congratulate the opposing team on the field at the completion of every game.
10. **The manager, coaches, and parents from the Home Team are responsible for post-game maintenance of the field they are playing on, including:**
 - a. Putting away the bases if final game of the day
 - b. Raking, brushing and watering the infield clay
 - c. Neatly putting away all equipment and locking the equipment shed
11. **Managers, coaches and parents from BOTH TEAMS are responsible for emptying trash can liners into the dumpster at the end of each game day and to**

assure that no trash is left on the fields, in the dugouts or in the spectator areas. See rulebook pg. 10 for fines of \$35.00 per incident for failure to do so.

12. The last person out puts up the chain at top of the driveway and secures the padlock.

Field Clean Up Day

Every family is asked to come out and help participate at field cleanup day. CAL is required as part of its agreement with Divine Word Seminary to maintain the baseball fields, lower parking lots and surrounding areas. This includes maintenance of the grass, weed control at the slopes, parking lots and surrounding fence lines, trimming trees, painting dugouts and buildings and disposal of all landscaping materials and trash. In addition we are responsible for replacing all damaged structures and replacing carpeting at back stops and dugouts and for maintaining all irrigation controls and sprinklers. The snack bar and equipment rooms are also cleaned and stocked with supplies on this day. In order to keep the registration cost down for participants in this league, everyone is asked to come out and help participate in this twice yearly maintenance. Families should bring gardening gloves and tools including hoes shovels and rakes, weed whackers, wheel burrows, tree trimmers and wear appropriate clothing for gardening, cleaning and painting. The league asks every manager to promote this very important event to their team. We want our facility to be sparkling clean and ready for Opening Ceremonies day and the start of games. A signup sheet will be provided to record who was present and to award points towards a game win for your team as described on page 4, section 9.

Opening Ceremonies/Weekend

Saturday, March 11th will be Opening Ceremonies held at Divine Word. All festivities begin at 11:00 am, including Pictures and Carnival with Game Booths, Food Booths, and Bouncers, followed by the Banner & Spirit Parade and Raffle beginning at approximately 2:00 pm. Each team is invited to have a Game Booth/Food Booth, with the proceeds being split 75/25* between the team and the League. This is totally optional but we hope all teams will join in the festivities. This tends to be a long day, so tell your parents to bring blankets and chairs. Teams can be reimbursed for booth expenses upon request with receipts, provided the booth's income meets or exceeds the expenses (*see page 5, Items 11. c and d).

Closing Ceremonies

Closing ceremonies will be held Saturday, June 17th at San Manuel Stadium (Inland Empire 66ers' Stadium) in San Bernardino. Everyone is to arrive by 3:15 pm. Ceremonies start at 4:00 pm. CAL will provide tickets for all paid registered players. Extra tickets for family members are \$9.00 each. Ticket prices include our closing ceremonies, baseball buddies, and the Minor League baseball game following our closing ceremonies. Each player will also go down onto the field and run the bases while the manager introduces them over the P/A system and their name is displayed on the outfield scoreboard. Players will then exit on the first base side to be presented with their 1st, 2nd, or season participation trophies. The top three league fundraisers will also be awarded a cash prize at Closing Ceremonies. We will ask that you get your team's ticket order in early so your team can sit together during the game. Open seating is available during our Closing Ceremonies, but everyone will sit in their ticketed seat during the 66ers game. Please join us for this special day.

All Stars

Competitive level divisions participate in an All Stars game at the end of post-season play. All participants will be asked to pay a fee (\$30) to defray the cost of shirts, umpires, and medals. Participation is optional.

Teams are formed by a majority vote by the players for the top 3 to 6 players on their team, depending on the number of teams in the division, to represent their team in All Stars. A Blue and Red team from each division will be chosen.

Teams will be chosen by a blind draw. Teams will consist of no more than fifteen players. Each All Star Manager can protect up to two players from his team, including the manager's child and a coach's child, if they were chosen as an All Star. Each regular season team for each division will be split evenly among the two All Star teams for that division. The manager of the team that wins its division will manage the Blue team, and the manager of the team that places 2nd in its division will coach the Red team. If the 1st or 2nd place manager declines or will not be available for any reason, the honor of managing the team will be extended to the manager of the 3rd place team, then the 4th place team, etc. All Stars will consist of a single game for each division. **All-Star games** for 2017 are currently planned for **Saturday, June 24th**. Post-season tournament rules will apply. 1st or 2nd place medallions will be presented to each player.

Extra Game Wins/Losses (Applies to Farm thru Majors)

CAL will again implement a volunteer point system for the 2017 season. This point system is in place to allow the parents of each team the opportunity to win games for their team when they meet their minimum volunteer point requirement. Points are earned by volunteering to help the team. See page 4, section 9. Season standings could be affected by any team not earning the minimum number of volunteer points. A loss will be applied for teams not meeting the requirements. **The volunteer form must be turned in no later than the March 7th Membership Meeting to earn this win.**

Parent attendance at the **Parent PCA clinic** will also result in a win/loss for the team. See page 2.

For Tball, teams earning the minimum number of points will earn a team pizza party.

The overall success of the league depends on volunteers serving the league. See any current board member or contact the league president for information on how you can help contribute.

Please encourage your players' parents to get involved and help your team win these games off the field.

Safety Requirements Equipment / Player Safety

- Do not allow the use of faulty equipment
- Have extra safety equipment on hand for those players that break or misplace their equipment
- Ensure that the extra safety equipment appropriately fits the player before stepping onto the field

- Require the following standard equipment be used prior to stepping onto a field:
 1. Helmets (Batting/Base Coaching)
 2. Athletic Supporter (Cup)
 3. Cleats (Rubber/Plastic vs. Hard “replaceable”)
 4. Gloves (Batting/Fielding)
 5. Baseball Caps
- Ensure “health checks” are performed before practice/games to prevent claims arising from non-game/practice incidents.
- Make sure all participants are sufficiently hydrated prior to game/practice
- Include a pre-game/practice stretch/exercise/warm-up
- Include a post-game/practice stretch/cool down
- Include a warming up segment specifically for the player’s arm, i.e., playing catch
- Concussion Safety- In the past few years, there has been an emphasis on concussion awareness. Be prepared to recognize early concussion symptoms and call 911 if you suspect concussion injury to a player

Playing Field / Facilities Safety

- Check to make sure all equipment, including safety equipment is operating properly
- Inspect and correct playing areas, out of bounds areas, player’s benches, dugouts, cages, bullpens, spectator benches/seating, parking lots, and all routes to and from for glass, rocks, trash, roots, and other dangerous objects
- Make sure player/spectator benches/bleachers and any other tables, chairs, etc. are far enough away from playing field
- Inspect and correct all fences from protruding points, missing or disconnected links, and damaged posts
- Fill in all holes and depressions on the playing field(s)/spectator areas
- Inspect and correct all sprinklers/irrigation from sticking out of the ground, breakage, leakage
- During inclement weather, if the playing field can’t be readied, it should not be played upon. Standing water or muddy areas should be corrected before play begins
- Concession Stand / Snack Bars: Emphasize cleanliness when handling food, Sweep/Mop to ensure a non-slippery working area, a responsible adult should handle machinery set up / taken down, all nearby outlets are free from moisture / liquids, Fire Extinguisher should be up to date
- Written emergency action plan/procedure should be clearly visible

Report any player injuries to an executive board member or board member on duty immediately. A board member on duty schedule is posted in the snack bar and located inside the snack bar mail box. Board member contact information is located in this handout.

Report any unsafe field or equipment conditions to an executive board member or board member on duty immediately. A board member on duty schedule is posted in the snack bar and located inside the snack bar mail box. Board member contact information is located in this handout.

CAL Emergency Action Plan (EAP)

- 1. Dial 9-1-1**
- Identify yourself and your position with CAL Baseball
- Give a brief description of the situation
 - What happened
 - Condition of injured person
 - What, if any, first aid is being administered
- Give the telephone number from where you are calling.
- Give specific directions to the location of the injured player/participant
- Wait for medical dispatcher to tell you to hang up. **Never hang up first!**
- Notify the CAL Board Member on Duty (BMOD) immediately to assist.
- BMOD Schedule and contact phone #'s are in the Snack Bar.

Have the BMOD or other volunteer meet the Emergency Medical Services (EMS) crew at the Snack Bar or the top of the hill, whichever is closer, and lead to the location of the injured player/participant.

Emergency Protocols

Please follow the procedures outlined below during an emergency situation. Remember to remain calm and work cooperatively with any Emergency Medical Service crew or any other First Responder to ensure the safety of everyone.

- Keep all other players and spectators away from the injured player/participant.
DO NOT MOVE the injured player/participant at this time
- Keep the injured player/participant calm
- Only properly trained & certified individuals should treat an injured player/participant with basic First Aid. **ONLY if appropriate & ONLY if necessary.**
- If the injured player/participant is not breathing and/or does not have a pulse, begin CPR, CALL 9-1-1**
- Contact the BMOD and allow them to assist you. If needed, the BMOD will meet the ambulance and/or EMS crew and assist them accordingly. The BMOD should open all necessary gates and doors and lead the ambulance personnel to the injured player/participant.
- Provide your name and phone # to the BMOD so they can contact you if further assistance or information is needed.
- The Team Parent should notify the individual's emergency contact, if parent or guardian is not available, and inform them immediately if an ambulance has been called.
- Additional important information: Last time person took anything by mouth, any known allergies, list of recent medications, any known medical history.
- Assist the BMOD and EMS crew as needed.

Directions to Divine Word (baseball field):

- 11316 Cypress Ave., Riverside, CA 92505, Major cross streets- Cypress & La Sierra Ave.
- Enter the Baseball Field by driving straight up Cypress Ave. immediately past Golden Ave.

How to properly care for CAL infields

The following steps apply to taking proper care of the infield clay prior to or after completion of a team practice or a game.

A. RAKING EDGES, AROUND BASES, PITCHERS MOUND AND INFIELD FENCE LINE

Step 1: Rake around bases to remove any clay build-up around the base and to ensure a level playing surface. Pull dirt from outside of base line towards any low spots that may have been created due to sliding during practice or games. Use flat end of the landscape rake to fill in any low spots. Walk the base path to look for any ruts dug out by infielders. Rake and fill in.

Step 2: Rake around home plate by pulling dirt in towards home plate from the surrounding backstop. Fill in any low spots that may have been created by a batter digging cleats into the dirt. Tamp new dirt using a heavy tamper or flat end of landscape rake. When finished, both batter's boxes should be level with home plate.

Step 3: Rake pitcher's mound by pulling dirt from the surrounding base of the mound towards the rubber. **ONLY ENOUGH DIRT AS NEEDED** to fill in any low spots. Tamp new dirt using a tamper or the flat end of the landscape rake. If last practice or game of the day, water pitching mound for an extra 5 minutes or longer if the clay is very dry.

B. BROOMING THE INFIELD:

Step 1: Using the 6' drag broom, start brooming the infield while circling the pitcher's mound in a spiral motion. You will increase with each pass and overlap your drag marks by 6"-12" until you have reached the infield edges. Stay roughly 12" away from infield edges to prevent from losing any clay to the grass or fence lines.

Step 2: Clear any rocks and debris that may have been collected while brooming.

C. WATERING CLAY:

Step 1: Water the infield using the irrigation system sprinklers and the quick connect valve located behind the pitcher's mound. Be careful not to allow water to puddle.

Special Note: The infield clay must be watered prior to any practice or game. **DO NOT** use a dry infield as cleats will turn the clay to dust. The infield clay must be watered after the last practice or game of the day. This helps the clay to stick and not be blown away.

“Pre- Game Field Preparation”

CHALKING THE INFIELD - See the “How to Chalk a Field” video on the CAL website.

- On game day, the VISITING TEAM is responsible for the following pre-game preparation steps:

Step 1: Using a string line, tightly secure the string to the back of home plate using a pointed tool or nail, pull string along baseline about a foot past grass edge. Make sure the string is touching the outside edge of home plate and the outside edge of the base.

Step 2: Using the PVC template, trace the inside of the template to create the batter's box. (SPECIAL NOTE: make sure you line-up the template on the outside of the home plate and that batter's box is square before chalking.)

Step 3: Chalk the batter's box and the foul line using chalk and chalk machine provided by CAL. Make sure that chalk is on the inside of the string line. If done correctly, the outside edge of the base should be even with the outside edge of the foul line. **Repeat steps 1-3 for the opposite side of the field.**

Step 4: If time permits, lightly water the chalk lines to help them settle.

“Post- Game Field Preparation”

- The HOME TEAM is responsible for post-game infield clean-up. Please refer to top of page, section A, B and C for maintenance steps.
- Everyone must do their part to ensure that all the participants within the Christian Athletic League (CAL) have not only good looking fields to play on, but most importantly, SAFE fields. If there are any questions or concerns about field care and prep, please e-mail the Grounds Keeper Representative at groundskeeper@cal-baseball.org.

2017
Upcoming Events / Dates to Remember

- Board Meetings Usually the 1st **Tuesday** of every month, Divine Word
..... (July thru March or April 6:30 pm; April or May and June: 7:45 pm)
- Managers Rules Review Workshop and Team Draw Saturday, January 28 *
- Managers Field Workshop, Candy, Equipment, and
Roster Distribution to Managers Saturday, February 4
- Manager/Coach PCA Signup List DUE by Sunday, February 12**
- “No Play Dates” DUE by Thursday, February 16**
- Team Parent Representative Clinic Thursday, February 16 (7:00 pm) *
- Manager/Coach PCA DG I Clinic Tuesday, February 21 (7:00-9:00 pm) ***
- Parent PCA Clinic Sign-Up Sheet DUE by Tuesday, February 21
- Manager/Coach PCA DG II Clinic Tuesday, February 28 (7:00-9:00 pm) ***
- AD & Fundraising Money Due..... Saturday, March 4 (8:00-10:00 am)
- Field Cleanup Saturday, March 4 (8:00-12:00 pm)
- Scorekeeper Clinic Saturday, March 4 (10:00-11:00 am)
- Parent PCA Clinic Thursday, March 9 (7:00-9:00 pm) Valley View Elementary**
- Opening Ceremonies (Pictures & Carnival) Saturday, March 11 (11:00 am-4:00 pm)
- Coach/Parent Softball Tournament Sunday, March 12 (time TBA)
- Spring Seasons Games Begin..... Saturday, March 18
- Weeknight Games Begin..... Monday, April 11
- No Games Easter Weekend Saturday, April 15
- No Games Memorial Weekend..... Friday May 26 – Mon, May 29
- Spring Regular Season Games End Late May / Early June
- Tournament Play Begins..... (Schedule TBA, Approx. June 3 or earlier)
- Closing Ceremonies Saturday, June 17 (arrive 3:00 pm) at San Manuel Stadium
- All Stars Practices and Games (Monday, June 19 – Saturday, June 24 9 am -11 am)
- Fall/Winter Season Registration May 20 & June 3 both Saturdays (10:00 am-12:00 pm)
- Fall Season Games Begin..... Saturday, September 9
- Fall Season Games End..... Saturday, November 4

* LiveScan service available.

***DATES ARE SUBJECT TO CHANGE**

Christian Athletic League 2017 Board of Directors

Executive Board

President	Ed Tidwell	951-743-4814	president@cal-baseball.org
Vice President	Dave Smith	909-380-4142	vp@cal-baseball.org
League Secretary	Sarah Varela	951-201-1182	secretary@cal-baseball.org
Treasurer	Barbara Tidwell	951-522-6955	treasurer@cal-baseball.org
Statistics Secretary	Kenny Callahan	951-788-0521	stats@cal-baseball.org
Past President	Michael Chagolla	951-233-8926	past-president@cal-baseball.org

Division Representatives (and Protest Board)

T-Ball	Scott Abts	760-987-5275	tball-rep@cal-baseball.org
Farm	Anita Gardner	951-258-8230	farm-rep@cal-baseball.org
Minor	Pete Papa	213-798-9466	minor-rep@cal-baseball.org
Major	Michael Chagolla	951-233-8926	major-rep@cal-baseball.org

Committees, Etc.

Uniform Coordinator	Monica Tinajero	626-625-4936	uniforms@cal-baseball.org
Fundraising Coordinator	Christina Abts	951-965-0272	fundraising@cal-baseball.org
Snack Bar Coordinator	Anita Gardner	760-577-3001	snackbar@cal-baseball.org
Practice Field Coordinator	Sarah Varela	951-201-1182	secretary@cal-baseball.org
Webmaster	Kenny Callahan	951-788-0521	webmaster@cal-baseball.org
Registration (chair)	Barbara Tidwell	951-522-6955	registration@cal-baseball.org
Grounds Keeping	Ed Tidwell	951-743-4814	president@cal-baseball.org
Equipment	Ed Tidwell	951-743-4814	president@cal-baseball.org
Yearbook Coordinator	Kenny Callahan	951-788-0521	yearbooks@cal-baseball.org
Recycling	OPEN	open	recycling@cal-baseball.org
Opening Ceremonies(chair)	Barbara Tidwell	951-522-6955	treasurer@cal-baseball.org
	Anita Gardner	951-258-8230	
Closing Ceremonies(chair)	Ed Tidwell	951-743-4814	president@cal-baseball.org
All-Stars Coordinator	OPEN	951-445-9414	allstars@cal-baseball.org
Scheduling (chair)	Kenny Callahan	951-788-0521	schedules@cal-baseball.org
	Pete Papa	213-798-9466	

E-mail addresses are for League-related purposes only. No forwards please.

League Website
www.cal-baseball.org

Also find us on Facebook.
“Like” the League Facebook Page to get up to date news and info

Christian Athletic League
Mailing Address: 3380 La Sierra Avenue, Suite 104-673, Riverside, CA 92503
Baseball Fields Physical Address: 11316 Cypress Avenue, Riverside, CA 92505

CERTIFICATION PAGE

DIVISION: _____

TEAM: _____

MANAGER'S NAME (PRINT): _____

MANAGER'S SIGNATURE: _____

1. The above-signed Manager has attended the Manager's Clinic for the 2017 CAL Baseball Season. _____
2. The above-signed Manager has successfully completed a LiveScan Background Check. _____
3. The above-signed Manager attended the Positive Coaching Alliance Double Goal Coach _____ Clinic on February _____, 2017. _____

Signed: _____ Date _____

Ed Tidwell, 2017 League President